



**LIQUOR-BY-THE-DRINK
EXCISE TAX ANNUAL REPORTING LOG
FOR LOCAL ALCOHOL LICENSE RENEWALS**

Business Name: _____ **Email:** _____ **License#** _____

Prepared by: _____ **Address:** _____ **Phone:** _____

This form is to verify that your business has submitted all required excise taxes for the reporting period since the last alcohol license renewal. This information will be used to ensure all amounts have been collected (including penalties and interest) as a condition of renewing your alcohol license along with other documentation requirements specified in the renewal application package. Please be advised that excise taxes are due by the 20th of each month to avoid penalties and interest. Evading payment of excise tax may also result in the suspension or revocation of your license. The information you provide will be validated against our internal records.

Note: If you have not satisfied your excise tax obligations your application will be rejected. The deadline to renew your license is December 31st, no exceptions.

NO.	MONTH	DATE	GROSS RECEIPTS	EXCISE TAX (Includes Penalties & interest)	PAYMENT AMOUNT
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					